



SEYMOUR
HEIGHTS

ELEMENTARY

PAC Meeting Minutes November 23rd, 2023

Meeting called to order: 7:03 pm

Attendees:

Anna Tina Granander	Kylie Mains
Lauren Vanderham	Lori Weston
Azzah Ahmad	Sara Elton
Alison Anderson	Sarah Manvell
Corrie Diligenti	Alana Cook
Donna Fullerton	Koryn Heisler
Erin Bulycz	Catherine Phillips
Jen Avey	
Julie Ann Maya	
Kate Watson	

Regrets:

Sanjeet Johal

Welcome & Land Acknowledgement – Erin Bulycz

Approval of Agenda: Koryn Heisler and Kate Watson

Approval of October Minutes: Sarah Manvell and Anna Tina Granander

Admin Report

Student of the Month:

- Primary student of month will still be a ceremony in the gym
- Pilot: Intermediate students will still get certificates and visit from admin but not a ceremony. Teachers will speak about the student's accomplishments. This was decided because there was feedback from intermediate students that they preferred not to have public recognition, and parent attendance was lower for these ceremonies.

School Planning:

- School goals will continue to be: honour diversity, social emotional learning and meaningful assessment.

Report cards: Friday, Dec 15th

Camp Read: Dec 22nd, Assistant superintendent will come for a visit, PAC to provide hot chocolate with each division getting a box with cups (boxes labelled with division). Volunteers are not needed to stay. Lauren to ask what time delivery is needed for each division. There is an option of either a 9am drop off or after lunch.

Holiday Sing-A-Long in Gym: Dec 22nd, 11:30am. Parents and caregivers are welcome to attend.

Sewing Machine Update:

- Pac has funded 2 sewing machines. They will be ordered soon!

Third Party School Supplies

- In January: staff will come back with feedback after research re: school supply companies that would best suit their needs.

Chair Report (Erin Bulycz)

- **Open Executive positions:** Donna Fullerton has offered to move into the vacant Secretary role. All attendees were in favour and elected Donna into the secretary position for the remainder of this school year. The Vice Chair position she previously filled is now vacant.
- **Childcare for meetings:** No one is registering. Since we have zoom for parents to stay home and attend meetings, it was decided to be cancelled. PAC can revisit if a need arises in future.
- **Book Club:** Reading Truth Telling by Michelle Good. First meeting is tonight after the PAC meeting on first 2 chapters, school staff have also been invited to join.
- **Volunteering:** With this busy season if you are feeling overloaded, we recognize and honour everyone's time and energy gifts as valued members of the school community. Contributions to the school community look different for everyone. Let PAC executive members know if you need more support or need to change volunteer commitments.

- **NVPAC Anti-Racism committee:** Diversity of celebrations – learning about different types of celebrations and having consistency with all kids having access to this info was discussed.
Committee proposed: Families sharing what they celebrate and if they would like to see it in the school. Azzah would like to help plan a short event with tables of their different cultures (decorations/music/food etc) if any of our families would like to share this with the school community. There also may be a time to celebrate cultures at the Spring concert. There was also discussion of using front of school display area for students to showcase their own cultural celebrations if they are interested in this project.

Treasurer Report (Kate Watson)

- **District Audit:** There was a district audit that Seymour Heights was a part of last year and it's possible our school might have been allocated money that is to be split with the PAC. Lauren will look into if there is any funding for technology.
- Received a gaming grant, \$5,000 (money received and not yet spent)
- Spirit wear: \$0 no profit
- Neufeld Farms: \$140 so far but more etransfers to come
- Movie Night: Profit of \$2600
- Traffic safety supply request: \$430 - cones, whistles, hand warmers, etc. + \$265 for sandwich boards. This was voted and approved to add this to budget for this year
- Saleema Noon booked for May so that \$2000 will be spent
- Emergency Preparedness Kits: \$1500 will be spent this year
- **Funding Technology:** Discussion on providing technology (laptops/ ipads) to the school. PAC has some funding for Tech if there is interest from school. A committee was proposed of what are the technology needs for the school (i.e. 2 laptops/ipads for each classroom with a unit = 26 units). If anyone is interested in joining the committee – email pac at seymourheightspac@gmail.com
- SETBC is a resource that may be able to provide support for accessible technology. Koryn to email links to Erin.

FOS (Sarah Manvell)

- No updates

NSSC - (Sarah Manvell)

- Next meeting is on Dec 7th (every two months now)
- Elmer, the safety elephant is still a thing! If school is interested, Sarah can provide link for this safety resource for primary students.
- Dorothy Lynas area is now a 30 km zone (was a 40 km zone). Carnation St has always had a

30km/h limit.

- **Classroom Emergency Kits** - Lauren and Sarah decided focus is on water/warmth/snacks. PAC has \$1500 as budgeted in the 2023/24 budget. Save On Foods can provide a discount for water bottles (40% of what is needed) and nut free bars and delivery. Also, has been looking into emergency blankets. Sarah is working with Lauren and Save on Foods on this.
- **Defibrillators** - District said they don't want AEDs to be an equity issues across schools, so PAC funds shouldn't be used for this purpose. Stay tuned if district will be funding AEDs.

Crossing Guard (Sarah Manvell)

- Crossing guards continue to look for more volunteers.
- Reminder to follow laws/guidelines on children's age/size of sitting in front seat of vehicle.
- Thank you to everyone in the community for trying more with following safe traffic guidelines! Crossing guards have noticed an improvement overall.
- Please report unsafe driving to the RCMP <https://ocre-sielc.rcmp-grc.gc.ca/nvan/en> The owner of the vehicle will be called or have a letter sent to them. Crossing guards witnessing unsafe driving will ask the driver to rectify their behaviour (parking/speeding) etc and if not then a report will be made.
<https://bc-cb.rcmp-grc.gc.ca/ViewPage.action?siteNodeld=2087&languageId=1&contentId=7643>
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DPAC Report (Sara Elton)

- Next meeting is the last week of November for DPAC.
- App for school communications: Many schools are using the Konstella app to communicate with families. Konstella was highly recommended as it is cost effective depending on how you use it, it's more responsive and has better translation capabilities. It can link to Munch a lunch, our school calendar and our personal mobile calendar. It will send notifications to parents with new updates and will eliminate the need for class reps, Facebook page and email communications.
- School is interested in trialling Konstella from Jan – June 2024.
- Typically cost is: \$349 for base and \$699 for premium for school. You can offset cost by having advertisement from local businesses.
- Konstella is able to give a reduction in fees for a trial. For our trial, they are offering it for \$250 US for the premium subscription. Three people will be in charge of the pilot: a tech person from school, office admin from school (Sophia), and from PAC there will need to be a volunteer. We will need to send a letter and host an info night to all families/caregivers on this pilot of Konstella app. Current methods of communication will remain during the pilot.

Fundraising (Donna Fullerton & Kylie Mains)

- **Spiritwear** - Delivery will be in December. Nic will be contacting those who purchased items to see if they would like items delivered to their child's classroom, or if they would like to arrange

pick up. There was discussion if we should look into company alternatives in future years to reduce minimums to order and increase profits.

- **Halloween Movie Night** - Movie Night was a success. Thank you to all the volunteers who signed up. We earned: \$2600
 - Leftover food items from Movie Night were donated to: Scouts Canada, Lookout Shelter, Seymour Dance, Foundry North Shore, the office for snacks for kids, and Scare Hunger (North Shore Women's Shelter).

- **Neufeld Farms Fundraiser:** Ended on Nov 5th and pick up was Nov 14th. Discussion about whether we should switch to Two Rivers in Spring, or next year as Neufeld orders have reduced and there is interest in supporting a North Vancouver business. Profit from Neufeld is TBA.

- **Winter Market** - The annual Winter Market is a fun, festive event during the school day on Friday, December 8th. Students will be able to shop for gently used gifts for family members and have them wrapped! Parents can pre-purchase \$1 ticket bundles in 5, 10, 15 increments (used like cash) on square store, or send cash with your child on Dec 8th. Pre-purchased tickets will be delivered to your child's class that morning so they can spend them. We need:
 - **donations** of gently used, clean items continue until Dec 6th. Perfect excuse to de-clutter! Items can be dropped off just inside the doors of the main entrance of the school. Accepted items include: toys & crafts, kids books, adult books, household items & decor, jewelry, accessories, purses, scarves/gloves/hats, sporting goods and holiday/seasonal items. Please NO clothing, furniture, food/alcohol, or sharp items such as knives.
 - **VOLUNTEERS NEEDED! Especially for set up anytime after noon on Dec 7th until evening.** It is unlikely that grade 7s can help due to hiking that day, but Grade 6s may be able to. Lauren to look into.
https://docs.google.com/spreadsheets/d/14aMtCf2mhsjk3xU8NdPGDNlnTgu_jiKbv9bSy80qmM0/edit#gid=0
 - We are good for volunteers to run the market tables (chat with students, help them decide on gifts for their family members, make change if needed).
 - Grade 7s will help with gift wrapping on Dec 8th.
 - **volunteers to help pick up the donations at the front entrance and put downstairs in storage DAILY.** Thank you to those who have helped!
 - **Volunteers needed still to help take down the market and set up for the Santa's breakfast.**
 - Lauren has created the schedule of classes to attend the market
 - Lauren will look into if we can begin to store items on the stage starting the week before as storage room downstairs is getting full, and this will help with ease of set up on December 7th.
 - Donna to let Kate know float needs.

- **Santa's Breakfast** - will be Saturday, December 9th at the school gym at 9am. There will be

breakfast pre- orders available online coming up. \$10 for adults and \$5 for kids. Vegetarian option available.

- **Need volunteers to set-up, cook, serve and clean-up** (Sausages to be made night before). View the schedule doc and email theseymourheightspac@gmail.com to be added: https://docs.google.com/spreadsheets/d/14aMtCf2mhsjk3xU8NdPGDNInTgu_jiKbv9bSy80qmM0/edit#gid=0
- **Need \$2 jars made up for kids to spin and win.** Can drop at the front entrance in a box. (Nic is collecting)
 - Bake sale will be cash only (Tara running)
 - Santa photos for a fee
 - Firefighters are booked 10-12pm but they are on call so not a guarantee. Parking at drop off area or in front of school, and we need cones to save their spot.
 - Food: Pancakes/sausage/fruit/juice. Cobs is donating baked goods for tables.
 - Buy tickets on the square site. **Everyone must pre-purchase a ticket to attend.**
- There will be a school-wide art project where students create art around how they celebrate their winter holidays so that as a school we can learn and celebrate differences and include everyone's traditions. Art work will be collected a few days before the market and displayed on the gym walls. This will stay up until Winter break.
- School has rented the gym for this event, which includes bathrooms. There was an ask from organizers to school if PAC could access the kitchen to get water for pancake mix, as otherwise they will need to use bathroom water. Lauren will inquire and let organizers know.
- **Heights Night:** Kylie let PAC know she won't be able to organize the Auction this year for Heights Night. This discussion was tabled until the January meeting.

Yearbook report (Lori Weston)

- 304 consents have been completed (Consent QR code is posted on the window at school and students brought home in their planner)
- Lauren has set up MS teams for photos and will be figuring out how to give access to the yearbook team.

Munch-a-Lunch (Jen Avey)

- No Updates: going fairly smoothly this year

Date of Next Meeting: January 25th, 2024

Adjournment at 8:49 pm