



SEYMOUR
HEIGHTS

ELEMENTARY

PAC Meeting Minutes October 26, 2023

Meeting called to order: 7:11 pm

Attendees:

Anna Tina Granander
Azzah Ahmad
Corrie Diligenti
Donna Fullerton
Erin Bulycz
Jen Avey
Jess Culpitt
Julie Ann Maya
Kate Watson

Kylie Mains
Lori Weston
Melissa Wilks
Sahar Kitto
Sara Elton
Sarah Manvell
Sarah Skoda
Tammy Emo
Vesta Emmett

Regrets:

Sanjeet Johal
Lauren Vanderham

Koryn Heisler
Tara Wilson
Kelly Knill

Welcome & Land Acknowledgement – Erin Bulycz

Approval of Agenda: Donna Fullerton and Sarah Manvell

Approval of June Minutes: Kate Watson and Anna Tina Granander

Admin Report (read for Admin by Erin Bulycz)

PTI's

- Occurring the week of Nov 13 with early dismissals on Wed, Nov 15 and Thurs, Nov 16
- We encourage parents/guardians to meet with classroom teachers any time throughout the school year; some staff are recommending that the student attends with the parent(s)
- School communication will be sent out on Nov 2 or 3

Third Party School Supplies

- Staff spoke about it and wanted more time to consider the pros and cons, including vendors
- It's on the Nov staff meeting agenda to discuss further
- Admin will update at the Nov PAC meeting (is there a cutoff for this?)

SEL Team

- Teachers recommended two items – TheraBands (for tying around desk/chair legs and noise-reducing headphones)
- Teachers are providing names of students to the SEL Team so that they can provide TheraBands to the desks
- We purchased 4 headphones and are having a two-week trial where classes will provide feedback to the SEL Team – we'll then make an informed decision on moving forward with purchasing more good quality headphones for all classes (ie, teachers would like 2-3 headphones in their classes only) at this time
- PAC funds helped purchase both items – thank you PAC!

Outdoor Play Based Learning

- Outdoor Place-based Learning Mentorship Series was offered as part of an effort to increase opportunity and capacity for Outdoor Place-based Learning in the District.
- Teacher Mentors worked directly with 5 of our teachers and their classes in supporting instruction and assessment around Outdoor Place-based Learning (OPL)
- 5 classes worked one-on-one for 40-60 min per week for 3-4 weeks in a row
- 5 classes – Kathleen Baker (Gr 5/6), Suzanne Johnson (Gr 4/5), Ivana Gondekova (Gr 2), Deb McCartney (Gr 2/3), and Katie Nicholls (Gr 1)
- Teachers and students enjoyed learning in nature and they will share their learnings with staff at an upcoming staff meeting

Extra Curricular Activities

Grad 7 BBall

- Gr 7 boys and Gr 7 girls bball is underway and playoffs begin next week for both team
- Total of 22 kids participated = We have 11 boys and 11 girls playing
- I coach the boys and Sylvia McIntyre, Julie Zinck, and Patrick Knill coach the girls

Gr 4-7 Cross Country is continuing and coaches are Katie Nicholls

- 23 participants
- Grade 4/5s had their last meet on October 12 and Grade 6/7s had their last meet today
- The coaches will have a wrap up celebration on Oct 27
- Coaches this season were Katie Nicholls, Kelley Lusk and Suzanne Johnson
- It was a short season but excellent commitment and effort from all participants!

Chair Report (Erin Bulycz)

- We are streamlining communication through the monthly newsletter and information on the PAC website. Class reps should be linking all outgoing info to the PAC website.
- the school's wish list is accessible via admin, please request
- Will provide more information on new app available that could bring many school stuff into one place. Braemar (and Lynnmore) is currently using the app (Konstella). Erin will discuss this with Sanj.
- Book Club - Reading Truth Telling by Michelle Good. Reading two chapters a month, first meeting is Thursday Nov 23 after the PAC meeting, school staff will also be invited to join.

Treasurer Report (Kate Watson)

- We heard from the DPAC meeting that there was a district audit that Seymour Heights was a part of last year and it's possible our school might have been allocated money that is to be split with the PAC. This is something we should follow up on with Sanj.
- Received a gaming grant, \$5,000 (money received)
- Costume Sale made profit of around \$1600
- Sarah asked if the budget could be attached to the posted minutes.
- Discussion on providing technology (laptops/ ipads) to the school; if there is a need; where the equipment could be stored; space required potentially for its use; sources of funding available. Topic tabled until November PAC meeting.

Grade 7 Committee (Kelly Knill, regrets)

- There is an on-going bottle depot drop off if parents can contribute. At the return-it depot you punch in the school phone number 604-903-3760 and get labels for any bags. Super easy, all cans/glass etc can be mixed in one clear bag.
- They won't have a table for movie night
- All grade 7's have received their grade 7 hoodies
- Grade 7 committee has a separate email account: seymourheights2024@gmail.com. Tara Wilson, Mel Wilks and I all have access to it.
- They have a planned meeting in November

Crossing Guard (Sarah Manvell)

- We have a new volunteer - Geoff Harrower (Erin's lovely husband) - thank you! We are always looking for more volunteers, join us.
- The DNV has installed a few delineators around the crosswalk - hoped there would be more. I had also asked for more "school zone" signage but what we have is deemed acceptable.
- Please speak to your caregivers or other people who drive your children to school about traffic and road safety. They have a responsibility to the children in their care and the safety of others. Unfortunately there is a child care provider that is a consistent problem as they do not park safely (and legally) and then unload children onto a busy street and then cross the road with. They also tend to drive pretty quickly too.. This is also why the pick/up drop zone is so important. PLEASE DO NOT PARK THERE!
- Do not park on yellow painted sidewalks. We cannot see both lanes of traffic when you park here.
- Belloc Street, Lytton Road (below the Blueridge Gardens) and Trillium Place continue to be better places to park!
- We have a few equipment requests. Corrie has kindly drawn up a document with our "blue sky wishes".
- Please report unsafe driving to the RCMP <https://ocre-sielc.rcmp-grc.gc.ca/nvan/en> The owner of the vehicle will be called or have a letter sent to them. While this is not a permanent mark on your record, they do however keep a record of the incidents I believe. Our thoughts as crossing guards with regards to unsafe driving is that the driver will be asked to rectify their behaviour (parking/speeding) etc and if not then a report will be made. (did you know NOT obeying a crossing guard can result in a fine of \$167, <https://bc-cb.rcmp-grc.gc.ca/ViewPage.action?siteNodeld=2087&languageId=1&contentId=76437>)

DPAC Report (Sara Elton)

- Fundraising Initiatives: Family portraits through Mountain West, Two Rivers, Holiday Market (everything is \$2), Card Project, Purdeys, Growing Smiles (Poinsettias over the holidays & bedding plants for spring), Pub Night (we discussed how schools depend on parents being able to acquire goods to sell, which is key to the success of the event (thank you Kylie & Nicole)
- App for school communications: Many schools are using app's such as Fresh School and Konstella to communicate with families. Konstella was highly recommended as its free/cost effective depending on how you use it, it's more responsive and has better translation capabilities. It can link to Munch a lunch, our school calendar and our personal mobile calendar. It will send notifications to parents with new updates and will eliminate the need for class reps, Facebook page and email communications.
- There's a \$1000 grant for schools that do a fundraising initiative together. This is great for elementary schools that feed into the same high school. Needs to be done with 3 schools.

- Discussed having a spring carnival with activities and food? Perhaps do this with 3 schools? Blueridge, Lynnmor and us in spring? We'll need to apply for the \$1000 dollar grant
- Giving back: Soap for hope, giving tree, scare hunger. It was suggested to check out the Xmas bureau as it's a great resource <https://www.lmcb.ca/> (we're already sponsoring, likely through NSFS)
- Santa's Breakfast
- Coffee Mornings Some schools are doing a monthly coffee mingle with parents
- Grade % Playland Field Trip

Fundraising (Donna Fullerton and Kylie Mains)

- **Spiritwear** closed Oct 25th. Nic will inform if minimums are met (if not people will get refunded). Pick up will be in December to the child's classroom. If you don't want your child seeing the item (ie a gift) you can arrange with Nic alternative pick up.
- **Halloween Movie Night** - Movie Night is TOMORROW- Friday, October 27th. Doors open at 5:15pm and the movie starts at 6pm. Admission is by donation at the door. If you ordered a pizza, come at 5:15pm. Snacks and combos can be purchased at every. Wear costumes! Movie is Hotel Transylvania. All kids must be supervised by a guardian. Thank you to all the volunteers who signed up. Also collecting for Scare Hunger. Some of the donated gift cards may be used for Santa's breakfast.
- **Neufeld Farms Fundraiser:** Currently running now until Nov 5th. Pick up of items ordered will be Nov 14th, upper parking lot of school at 2:30pm. Order form is: <https://app.neufeldfarms.ca/fundraising/2023-seymour-heights-elementary-d5ba3d1535/ref/sm>
- **Winter Market** - The annual Winter Market is a fun, festive event during the school day on Friday, December 8th. Students will be able to shop for gently used gifts for family members and have them wrapped! We need:
 - donations of gently used, clean items starting on November 1st. Perfect excuse to de-clutter! Items can be dropped off just inside the doors of the main entrance of the school. Accepted items include: toys & crafts, kids books, adult books, household items & decor, jewelry, accessories, purses, scarves/gloves/hats, sporting goods and holiday/seasonal items. Please NO clothing, furniture, food/alcohol, or sharp items such as knives.
 - **VOLUNTEERS NEEDED!**

https://docs.google.com/spreadsheets/d/14aMtCf2mhsjk3xU8NdPGDNInTgu_jiKbv9bSy80qmM0/edit#gid=0

 - Volunteers to help pick up the donations at the front entrance and put downstairs in storage DAILY. We have a Friday person. We need four more people to commit to one day per week until Dec 7th. Put a call out to grade 7's to come and help out?
 - Volunteers to help set up the market on THURSDAY Dec 7th
 - Volunteers to run the market tables (chat with students, help them decide on gifts for their family members, make change if needed)
 - Volunteers to help take down the market and set up for the Santa's breakfast
- **Santa's Breakfast** will be Saturday, December 9th at the school gym at 9am. There will be

breakfast pre- orders available online coming up. \$10 for adults and \$5 for kids. Vegetarian option available. Collecting donations (\$750 donation from Costco so far). Santa photos for a fee.

- Need volunteers to set-up, cook, serve and clean-up (incl Sausages to be made night before)

https://docs.google.com/spreadsheets/d/14aMtCf2mhsjk3xU8NdPGDNInTgu_jiKbv9bSy80qmM0/edit#gid=0

- Need \$2 jars made up for kids to spin and win
 - Firefighters to attend to either cook or just show up with their truck(s). Anna Tina and Vesta will follow up with their spouses
 - Food ideas: Pancakes/sausage/maybe fruit/juice.
- Additional ideas: Kylie Mains is in discussion with Admin re: a school-wide art project where students create art around how they celebrate their winter holidays so that as a school we can learn and celebrate differences and include everyone's traditions. Art work will be collected a few days before the market and displayed on the gym walls.

Parent Education (Tara Wilson - read by Erin Bulycz)

- TCO2 is a Plea agency that offers free presentations to elementary schools, for grades 4-5 and 6-7. The workshops focus on consent and healthy relationships, both off and online. They will be relevant to kids who are spending less time online, as well as those who are very involved online. The workshops are age appropriate, engaging, and free.
- Tara has reached out to Sanj and Lauren regarding the intermediate teachers approving of a presentation during school hours and assume for convenience we would book them one after another.

Yearbook report (Corrie Diligenti)

- 184 consents have been completed (Consent QR code is posted on the window at school and we have printed the QR to give to each student in their planner)
- Ms. Vanderham has set up MS teams and will be giving access to the yearbook team.

FOS (Sarah Manvell)

Windsor

- Low on monetary donations
- Traffic is a concern with construction
- Spending \$15K to improve wifi in the school
- Looking at bringing back a gala that will include the FOS

Blueridge

- Welcome BBQ - raised \$2400 but BIG struggle to find volunteers. Rentals were done through Lonsdale Rentals

- Bought a second popcorn machine for popcorn Monday - starting to make a profit
- Growing Smiles - plantars and wreaths for winter (setup similar to Newfields)
- Santa's Breakfast organized by grade 4s this year. Usually makes around \$2000.
- Blueridge does GRADE SPECIFIC fundraising...each grade takes on an event. PAC decides what it is based on the group of parents for the year. EG: Kindergarten does Neufield, Grade 2 does Movie night etc. One PAC rep for each group for each event to funnel questions etc.

Dorothy Lynas

- Welcome BBQ, used food trucks - VERY expensive and parents complained.
- New library furniture - will share pics when we get them. Apparently VERY Cool!
- AFTER-SCHOOL programs
 - Yoga through Maa Yoga
 - Lights up musical
 - Ski Club
 - Looking to start a Lego Club but need volunteers etc

NSSC - (Sarah Manvell) Next meeting is on Dec 7th (every two months now)

- Navigating Emergency Preparedness aspect with regards to the PAC. Right now, according to the links that are available (which according to the NVPAC chair are incorrect) There is a large part of this placed on the PAC and over the last week we've had discussions with our PAC Execs, and the liability involved. This is far too much responsibility for two parents to take on.
- Discussed this with the FOS and their thoughts and feelings are similar. The NVPAC will dig into this a bit more and figure out what the PAC is responsible for, if anything. Will keep moving forward to ensure the school is prepared. Still looking for volunteers.
- Classroom Emergency Kits - Lauren and Sarah decided that the focus was going to be on water/warmth/snacks. PAC put \$1500 aside last year. Discussion: spending budgeted money on water/warmth/food
- Defibrillators: Sanj reports that there is a new district OHS position and this is on their task list. More information to come.

Date of Next Meeting: November 23, 2023

Adjournment at 8:41 pm