



**SEYMOUR**  
HEIGHTS

ELEMENTARY

**PAC Meeting Minutes**  
**Jan 19, 2023**

**Meeting called to order: 7:01pm**

**Attendees:**

Koryn Heisler  
Kate Watson  
Alison Anderson  
Sanj Johal  
Sarah Manvell  
Donna Fullerton  
Melissa Wilks  
Erin Bulycz  
Kylie Mains  
Candice Booty  
Julie  
Jen Avey  
Michelle  
Mike Neufeld  
Lori Weston  
Sarah Skoda

## **Approval of Agenda: Majority**

## **Approval of November Minutes: Kylie and Donna**

### **Discussion:**

- **Admin report- Sanj**

- Smooth start back after winter break; 13 new students started and settled in nicely;
- School plan - Social Emotional Learning - SEL Team of 13 met last week and prioritized 5 items to be purchased for the sensory room. \$2,000 to be funded from the PAC and raised \$1,300 from Purdy's chocolates. Waiting for a \$4,000 grant from variety as well.
- The school based team is in the process of working through the new layout. Hoping to purchase the items before the end of the month with the goal to complete by the end of Feb.
- Diversity is honored is a focus within the school plan. Black excellence day was last Thursday (previously Black shirt day) Matiki and Ima lead the announcements and we celebrated black Canadians;
- Black history month coming up in Feb and a virtual presentation you, me us, supported by the PAC. there will be 2 sessions, intermediate
- Nicole (grade 6) and Ms. Lane went around to the classrooms to tell students about lunar NY to share how they celebrate.
- School based pro D Jan 20th, looking at literacy and will discuss and plan. Ykeru training in the gym for students who require additional support.
- West Van field hockey coming back K - 7, each class gets 1 session on Jan 30th and 31st. This is a free program.
- Grade 7 parent committee has not been formed yet. An email has been sent to the Grade 7 class reps, no confirmation yet. Kelly Knill and Larissa McCairns to organize the hoodies for the grade 7's.

- **Chair Report - Koryn**

- Reminder AGM is coming up in the coming months and we need to vote for open PAC positions (VC and Chair)
- Munch Coordinator position open as well;
- Chair has received email about parent workshops (hosted blanket exercise this year), nothing in budget at this time, however there is something planned with the FOS within the community. More to come on this in the fall;

- **Treasurer's Report- Kate**

- On track with the budget for the year;
- Munch a lunch is expected to bring in \$6500 for the year; currently at 5,000;
- Parent donations are at \$732 as of today, which closes at Jan 29th;

- The card project and fall neufeld
- Christmas market \$1,500 after expenses;
- Heights night and yearbook still to come;
- Still some teachers to claim their \$200, Sanj to follow up;
- We utilized the community support fund to support a family in Blueridge for Christmas;
- Staff appreciation budget to be spent in May;
- Some wish list items to be purchased yet;
- Swangard Bus and speaker presentation (You, Me, US) to be paid for by the PAC.
- We deal with BMO (gaming account) and Vancity (general account), proposed to move the gaming account to Vancity to make it easier to transfer money between the accounts and update signors;

## **Vote to close BMO gaming account and move it to Vancity where the general account is held. Majority Vote: Passed**

- **DPAC (District PAC - Michelle)**

- Notes to be emailed / included with the minutes

- **Diversity and Inclusion (Erin)**

- no update this month

- **Truth and Reconciliation (Erin)**

- 2nd session for book club coming up tonight;
- Will provide an update at the next meeting.

- **Munch a lunch (Erin)**

- New volunteers for AnnaTina and Megan, Jen Avey is the new volunteer coordinator replacing AnnaTina. Tammy Emo will be taking over from Megan, still looking for a coordinator;
- The coordinator sets the calendar with the vendors and places the orders weekly;
- Discontinue sushi as they were late to frequently;
- Once the new coordinator is in place, they can start looking for a potential new sushi vendor;
- Donation option to be added for this session;
- Sarah Skoda is willing to co-share the coordinator position;

- **Fundraising (Donna)**

- Pink shirts available for order until the 26th. Funds raised are donated to CKNW Kids fund;
- The kids to deliver to the students in advance of Pink Shirt day;

- o Neufeld farms May 2nd;
- o Sara Elton and Shar McRobie are planning a pub night to be planned for late May or early June;
- o Hoping to have a spring movie night on a Friday, Sanj is in agreement but he will need to confirm if we can charge families or if it has to be by donation. Look into snacks, popcorn, bake sale, etc. to raise funds. Parents have to be in attendance;

- **Alison Anderson - Yearbook update**

- o Yearbook to be available online for purchase;
- o New students to send in a picture. Details on PAC website;
- o Class photos to take place in the spring.

- **Family of Schools- Sarah Manvell**

- o Blueridge made \$1400 on tree chip up;
- o Bottle drive at Blueridge where they handed out bags with labels, was not profitable given the cost of the bags;
- o Highschool events are happening at Windsor / SeaCove;
- o Parent volunteer sporting morning at Blueridge (k-4 for 20 min 1 morning each week for kids to play)
- o Dorothy Linus / SeaCove online auction happening;
- o Schools having challenges finding PAC members and volunteers;
- o Schools looking at equity (particularly racial equity)in Library's. Ms. T has put a lot of time and effort into ensuring we have diverse library;

- **Grade 7 Committee**

- o No one from the committee is in attendance. Koryn will reach out to Joanna for an update.

- **Adjournment**

- o Meeting adjourned at 8:00

- **Next PAC Meeting February 16th**