



SEYMOUR
HEIGHTS

ELEMENTARY

PAC Meeting Minutes
April 15, 2021

Meeting called to order: 7:02pm

Attendees:

Brynn Belisle
Kelly Knill
Tara Mason
Joanna Lane / Sanj Johal
Jennifer Branston
Stacie Graham
Koryn Heisler
Alison Anderson
Piera Pedemonte
Michelle Sawyer
Melissa Wilks
Kris Doerkson
Larissa McCairns
Erin McDonald
Lori Weston
Kylie Mains

Approval of Agenda: Tara Mason, Jennifer Branston

Approval of February Minutes: Tara Mason; Kelly Knill

Discussion:

- **Admin report- Sanj/Joanna**

- CV19 safety and Impact at the school - all grades 4-7 students are wearing masks, recommending grade 3's in the 3 / 4 split classes to wear masks as well. Also, recommending students Gr 1-3, and to wear masks.
- Library has re-opened. Input from the various stakeholders allowed for the library to re-open.
- Virtual and In School Book Fair. Students will attend during their regular library time. Starts on 21st through 30th.
- IT update - met with Ian Larson, Director of IT and Malcom, SH IT Rep. The school will be gifted a network upgrade, which will improve our wifi. We asked for new laptops, while they did not say no, but they have not said yes at this time. Brynn and Sanj to follow up.
- Check Drive - we were uncertain about if we should move forward with this. Working with Pyus to prepare an empathetic letter ensures that no one feels obligated or guilty if they are not able to contribute. The letter to go out at the end of April beginning of May. Need to figure out what to do with MAL credits. There are options to donate all, partial, none.
- School plan - looking to make connections with the students and parents. Working with the team to assess our 3 goals, once we have a handle on this our intention is to bring out to the parents / students. Likely to happen Term 1 next year.
- Class placement - robust approach begins today, 3 pronged approach and the parents can provide input should they choose. We will not accept forms with staff names. Each student will be able to provide up to 5 names of students they work well with. The teachers will work with students mid May to complete this, the goal is to provide at least 1 to 2 students they work well with in each class. The placement falls on the shoulders of the principal, but everyone has a say. Ends on June 30th, then Joanna and Sanj review multiple times throughout the summer.
- Class photo - in order to be safe, we have decided to do a composite photo. This will be done by class. Individual photos will be compiled into 1 picture. Sanj and Joanna and Brynn to do a separate Gr 7 compilation.
- Earth day on April 22nd, activities will be planned (ie. each class will pick a tree and do an activity)
- Sustainability - turning old t-shirts into bags, pillows, etc.

- PAC wishlist - thank you to the PAC for supporting all of the schools needs, the staff and students appreciate it. The funds were used to purchase read- aloud novels, classroom supplies, PE equipment, learning services supplies, wiki sticks, etc. The library has purchased new books for March madness, and for music to allow for the travelling classroom.

- **Treasurers Report- Kelly Knill**

- Decided to do a Neufeld Spring fundraiser - budget \$500
- Grade 7 farewell - \$500 towards their party
- Online Ecology Tour paid for by the PAC for 3 classes
- Windsor Scholarship - sent \$500 to be divided into 2 scholarships for \$250 each
- Gym equipment - to arrive at the school shortly
- Emergency kit backpacks to be purchased and ready for the new year
- Munch reimbursement is approx 5K. Kelly is reaching out to grade 7 families first to provide a refund, as they will not be returning to the school next year. One family has offered to donate their credit to the PAC. The school will send a letter to the families letting them know and then a followup from Kelly Knill advising that refunds need to be issued prior to June 4th otherwise it will be rolled over into the next year.

- **PAC nominations**

- AGM is May 13th prior to that we will need to reach out to the parent community to fill the upcoming vacancies. Lori Weston has agreed to accept the nominations that are received. Brynn will be stepping down, Tara Mason will be stepping down as Vice Chair, Secretaries are staying on, Kelly Knill is stepping down as Treasurer but will stay on until we find someone, Jennifer Branston will be stepping down as well.

- **Fundraising**

- Neufeld Farm fundraiser - order forms will be sent to the families in the coming weeks. Items to be delivered June 2nd and will be picked up at Tara Mason's on Hardy Cres.
- Check drive (refer above)
- A mom at the school donated a brand new switch - can we do a year end raffle? Other families have contacted the school to see if we are doing a raffle as they would be willing to donate. Brynn and Kelly to discuss offline.
- Received \$174 from Mount Seymour passes

- **Grade 7 Committee**

- raised some funds
- working on legacy gift and year end grad, more to come

- **Family of Schools- Jennifer Branston**
 - Meeting scheduled for April 16th
 - Minutes to follow via email

- **DPAC (District PAC)**
 - Will get minutes via email

- **Adjournment**
 - 7:59pm Brynn

- **Next PAC Meeting May 13th**