



**SEYMOUR**  
HEIGHTS

ELEMENTARY

**PAC Meeting Minutes**  
**September 16, 2021**

**Meeting called to order: 7:02pm**

**Attendees:**

Koryn Heisler  
Donna Fullerton  
Kelly Knill  
Tara Mason  
Sarah Manvell  
Joanna Lane  
Sanj Johal  
Corrie Dili  
Alison Anderson  
Michelle Sawyer  
Melissa Wilks  
Karolyn Iverson  
Denise Trent  
**Christina**  
Lori Weston  
Erin Bulycz  
Nicole Pasquino  
Cindy Neufeld

Melanie Macpherson  
Kylie Mains  
Athal Christie  
Deidre Morrison

**Approval of Agenda:** Melissa, Corrie

**Approval of April Minutes:** Tara Mason; Larissa McCairns

**Discussion:**

- **Munch a lunch - Erin Bulycz**

- Munch A Lunch is on!
- Already have orders in, calendar scheduled until the end of 1st term.
- Credits from 2 years ago are being input this week, please raise any complaints to Erin.
- Need to figure out volunteer requirements and then find volunteers.
- Calendar set up on google drive this year, to reduce touch points.
- Anna Tina will reach out to volunteers in the coming weeks once the way forward has been decided.
- Still waiting to confirm what the requirements of the school are (ie. does the school need to check for vaccine passports, etc.)

- **Admin report- Sanj / Joanna**

- Smooth start to the year. 12 Divisions with 266 students 2 straight Kindergarten classes with the rest splits. A lot of work has gone into placement. The process starts in April with parent forms, then we ask for student input in May, then reviewed with teachers with final changes made up until Wednesday Sept 7th.
- Health and safety protocols still in place, but no more cohorts, opportunity to bring classes together (platooning) will likely start in a couple of weeks. Recess together, kids are back in the gym, overall the kids are happy. Primary and intermediate students use different doors. The primary students are walked out at the end of the day, while the intermediate students can leave on their own through designated doors.
- Extra curricular activities are starting up basketball for gr 7's and cross country (gr 4 - 7 usually)
- Mr. Barrier has moved onto a new school for a full time position. Mr. Rogers has joined and has a background in music.
- Kids are back in the gym
- School plan 1) social emotional learning 2) honor diversity 3) look at assessment and provide feedback

- Welcomeback assembly in the outdoor classroom, 2 classes at a time to teach the kids about the school plan.
- Will be looking at how we can get feedback regarding how we are doing in regards to the school plan. Unsure how we will do this at this time, more to come.
- Open house and meet the teacher will have to be virtual. Teachers will send out the presentation on Thursday the 23rd by 4 pm. Letter going out to families tomorrow with updates on what to expect from teachers next week.
- Terry Fox run coming up. Email going out on the 17th, primary's run together for 20-30 min then later the intermediate students will run later for 20-30 minutes. Toonie jars are out on the teachers desks.
- Orange shirt day, readings, discussion in each classroom. School wide visual art program for family and students to see.
- SOGI (Sexual Orientation Gender Identity) group established last year called "Something Awesome" named by the students. Will start up again and hoping to grow the group to share more with the school community.
- Has a grade 7 parent committee been established? Koryn to follow up with Laura and see if the Class Reps can reach out to Grade 7 parents.
- Picture day is October 6th, November 3rd will be retake day

- **Chair Report - Koryn**

- PAC roles that need to be filled - Family of Schools, Treasurer and DPAC, spread the word.
- Welcome back BBQ is cancelled, we are going to do something virtual instead....it will be a week long bingo event with various activities for the families ie. meditate for 2 min, have a dance party with your family, name the 3 items within the school plan, etc. The families will then submit their bingo card once it's complete and your name will be entered into the draw.
- Applied for a gaming licence to hold 2 raffles this year. The first raffle will be held in term 1, with a prize of a \$50 Munch A Lunch Credit. Everything will be on the pac website
- Lori Weston and Corrie Dili have volunteered for the Yearbook committee, which includes getting family consent to post pictures, taking pictures, and putting the yearbook together.
- Class reps will be reaching out to the families this week along with an email from the teacher.

- **Treasurers Report- Kelly Knill**

- In June, the draft budget was passed. We have now added opening bank account balance and what is owed to families in Munch A Lunch credits. The credits have been input back into the system.
- As of today there is 9k in the account available to spend, essential expenses are 4,600 and wish list items totalled 12,200, overall deficit is 5,200.

- It is unknown if there will be money for performances, or if the school will be able to host such events. Will be guided by the PHO.
- Question from one of the parents “does the PAC offer any support to those families that cannot afford Munch-A-Lunch or field trips, etc.?” Sanj will fund hot lunch, sports, etc. for those families that could use the assistance. Class reps to include a note about this in the upcoming communication to parents.
- Bus to Swangard needs to be booked now, Kelly will check the cancellation policy and book accordingly. Historically the cost of the bus has been \$500 one way, and is paid after the event has happened.

Budget approved, majority vote

- **Family of Schools- Koryn Heisler**

- First meeting to be held next week, Koryn will provide an update next week.

- **DPAC (District PAC)**

- Looking for a new DPAC rep, this needs to be filled in order to qualify for grants. Nicole may be interested provided the monthly meetings do not fall on a Wednesday night.

- **Fundraising**

- Neufeld Farm fundraiser - 25% returned to the school. The date of the drop off is October 12th, fundraiser needs to close by the 1st. Order through a link, so we can track the orders. Share with friends, facebook page, etc. Nicole to make a poster and share the link.
- Spirit Wear - sweatshirts, pants, toques, t-shirts. No significant markup historically, just want kids to wear to show school spirit. Nicole to look into whether or not we have offer other colors (ie. pink, blue, etc.). Hope to get by Christmas;
- Koryn and Athal met to look at what fundraisers were done in the past and some new ideas to do in the future. Plan to have an on-line auction in late November (thinking for x-mas gifts) will reach out to families and businesses for donation items. Some families have already reached out with items to donate.
- Athal has a spreadsheet of the fundraising events, which he will share so people can sign up / volunteer to help.
- The Card Project - Kelly Knill is managing, parents need to consent

- **New Business**

- PAC website now has a square account and has the link to the store for all fundraising activities going forward.

- Communication is a key way to get in touch with parents, trying to update the PAC Facebook page daily.
- It has been suggested that the PAC communicate directly with parents, to ensure the communication reaches everyone. Parents can subscribe (provide consent) through the website.
- We will also post the link to subscribe link on the SH Facebook group to reach more parents.
- PAC Meetings will be on zoom until further notice.

- **Adjournment**

- 8:13

- **Next PAC Meeting October 14th**